

**NAME: SHARON COSTELLO**

**What is important to me when I am at work?**

Being part of what's going on and not just 'finance'

A relaxed/friendly atmosphere

An organised approach and a tidy office

Facts and clear processes & procedures

Ownership of responsibilities

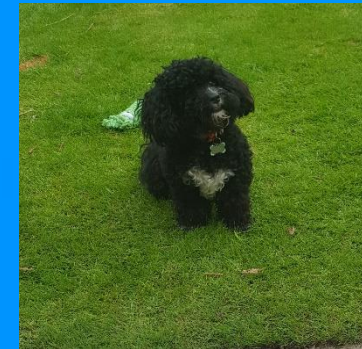
Honesty

Access to (emergency) snack stash



**How I implement Future Directions mission and values in my daily work:**

I like to build positive relationships and I have a very down to earth approach to things. I don't get technical unless it's needed and I like to help people understand how Finance interlinks with everyday operations. I treat people as I expect to be treated myself.



**What people like and admire about me:**

I'm open and welcoming and I like to have fun. I'm a good listener, honest and trustworthy. I'm a team player, hardworking and calm under-pressure. Kind, helpful and self-aware with a thirst for knowledge and not afraid to ask questions. A people person who is great at networking.

**How best to support me when I am at work:**

Keep me up to date with things

Follow the correct

processes/procedures

Ask if things aren't clear

Let me know if I haven't done

something correctly

Bear with me when I ask lots of

questions

Respect your colleagues

Remember that behaviour breeds behaviour

Date completed: April 2017